

Health and Human Services Committee
Regular Meeting Minutes
Wednesday, August 11, 2010 3:30 PM
Scott Heyman Conference Room

Approved 9/8/10

Attendee Name	Title	Status	Arrived
Frank Proto	Chair	Present	
Will Burbank	Member	Excused	
James Dennis	Member	Present	
Kathy Luz Herrera	Member	Excused	
Nathan Shinagawa	Member	Late	3:56 PM
Martha Robertson	Temporary Member	Present	

Present: L. Holmes, Office for the Aging; P. Carey, Social Services; R. DeLuca, Mental Health; N. Zahler, Youth Services, M. Lynch, Public Information, J. Mareane, County Administrator; K. Schlather, Human Services Coalition
Legislator: M. Robertson, Chair
Guest: Stacey Shackford, Ithaca Journal

Call to Order

Chair Proto called the meeting to order at 3:35 p.m.

Changes to Agenda

Mr. Proto added a report from Ms. Robertson on the New York State Association of Counties newly formed Commission on the State takeover of Medicaid to the agenda. He said revised copies of the Board of Health bylaws with the suggestions from Ms. Kiefer were distributed.

Chair's Report

Mr. Proto said the Committee will need to hold a special meeting to review the agency program impact assessment forms. He announced the September Health and Human Services Committee meeting will be at the new Public Health Department building at 55 Brown Road. Mr. Dennis said he has heard many favorable responses about the Health Department building. Mr. Proto expressed concern there may be a need to change the Environmental Health counter design. When at the building he noticed the lift-up counter area has a Dutch door with a doorknob placed extremely low. Ms. Crosby said the placement of the doorknob was to meet ADA requirements.

Chair of the Legislature's Report

Ms. Robertson reported on the first meeting of the newly formed Presidential Commission on the State takeover of Medicaid, noting that members were unclear of how this legislation came into being. The State is proposing taking over the administrative portion of Medicaid from counties. The State Department of Health must develop a proposal of how this will be done by November 30th, and by April 1st, subject to approval of the Governor's budget directive, reimbursements from that date would reflect the State's takeover of administration. Although the State wants to find savings by doing this, counties believe the unintended consequences will cost counties more.

It appears the idea is to consolidate and combine present offices and perhaps have an 800 number to call. Counties are concerned about this legislation because what is currently paid towards Medicaid is based on 2005, a portion of which is administration, and the majority is benefits. The proposal indicates that the County payment won't change; if the State takes over administration, the counties should not have to continue to pay this piece.

It is thought the State may make current County employees State employees, which would result in questions of wages and negotiated contracts and, therefore, may not result in savings. In addition, it is not known what would happen to the administrative overhead costs that are currently reimbursed.

Ms. Robertson said she has been asked to Chair the subcommittee on service delivery to look at what the impact would be. There are concerns that people may have to go through complicated processes over the telephone and could have transportation issues if it is decided to have regional offices. Presently the Tompkins County pilot, using an online application, shows it takes additional staff time in the aggregate compared to a client coming to the office. The subcommittee acknowledged the administrative costs are two percent of the total cost for Medicaid, which indicates efficiency already exists.

Mr. Shinagawa arrived at this time.

The subcommittee also believes there would be significant costs shifted to other programs in terms of the client time. A client often can apply for more than one program within the offices. If Medicaid is shifted to a different location it will make it more difficult. Following the subcommittee meeting it was decided to propose to the State that the counties be represented during discussions and that the better way to reduce property taxes would be to allow the counties to retain the administrative costs and have the State take over the benefits cost. Ms. Robertson said she has reviewed a report prepared at the State level several years ago analyzing various models of health coverage. This report showed that if the State went to a single-payer system it would save \$20 billion a year by 2019.

Following a brief discussion Mr. Proto noted the recommendations from the State Department of Health would be due right after the elections. Since the election could result in different individuals in key positions within the State, he asked if this type of change would affect the proposals. Ms. Robertson believes this action relates to the State moving ahead toward national health reform, however, the history of this legislation is not known.

Mr. Proto asked the Committee be allowed to provide recommendations based on how the change in policies would affect the County, noting each county may be affected in a different manner. Ms. Robertson said the Commission is a broad group with representation from many different aspects. Mr. Proto asked what the financial impacts to the County might be based on the proposal.

Ms. Robertson said a summary of the NYSAC meeting would be received shortly and believes there will be drafts of the NYSAC recommendation available for review.

There is a concern that if the State takes over authority of employees the overhead reimbursements could be significantly cut. Ms. Carey said there are individuals at the State Department of Health who could put together a proposal, however, Commissioners and others that would be affected would not be involved. There is also a concern that the State Department of Health proposal could have negative outcomes for the County and clients.

Mr. Dennis suggested counties should collectively respond that if it saves money it is acceptable, if it would cost more at the county level it should not happen. Ms. Carey said the State Department of Health would like more people to apply for Medicaid and thinks the application process could be more consistent if run by the State. Since they have not processed Medicaid cases or do not have a full understanding of how to do so, the goals may be misplaced.

County Administrator's Report

Mr. Mareane clarified information on FMAP's six-month extension. Originally the estimated FMAP funding for Tompkins County was anticipated to be \$1 million. For the 2011 budget, a decision

was made not to include this figure as part of the County budget. However, if received it would be set aside to use as may be needed. The State estimated their FMAP funding would be \$1 billion and they included the FMAP funds as part of their budget. The United States Senate approved funding for only two-thirds of the estimated levels. The County may only receive \$780,000 and the State budget would be \$300 million short. The State's contingency plan to close the gap appears to be weighted toward offsetting losses by withholding local assistance to municipalities until the \$1 billion goal was reached. In response to Mr. Proto's question of what the figure would be, he was informed that it would be 1-3 percent across the board.

Minutes Approval

It was MOVED by Ms. Robertson, seconded by Mr. Dennis, and unanimously adopted by voice vote by members present, to approve the minutes of July 14, 2010, as amended. MINUTES APPROVED.

It was MOVED by Ms. Robertson, seconded by Mr. Dennis, and unanimously adopted by voice vote by members present, to approve the minutes of July 28, and July 29, 2010, as presented. MINUTES APPROVED.

Health Department

Ms. Crosby, Acting Public Health Director, said staff is very pleased with the new Public Health Department building.

Resolution (DOC ID: 1787): Approval of Amended Bylaws of the Tompkins County Board of Health – Health Department

Ms. Crosby provided members with copies of the bylaws indicating each suggestion offered by Ms. Kiefer and the Board of Health responses.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Nathan Shinagawa, Member
SECONDER:	James Dennis, Member
AYES:	Frank Proto, James Dennis, Nathan Shinagawa
EXCUSED:	Will Burbank, Kathy Luz Herrera

WHEREAS, the Tompkins County Board of Health bylaws have been revised to reflect the appointment of the Medical Director as it applies to Diagnostic & Treatment Center regulations, and re-organized for clarity, now therefore be it

RESOLVED, on recommendation of the Health and Human Services Committee, That the bylaws of the Tompkins County Board of Health be and hereby are approved,

RESOLVED, further, That a copy of the revised bylaws shall be kept on file with the Clerk of the Legislature.

SEQR ACTION: TYPE II-20

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Youth Services

Budget Transfer, Youth Services Dept, July 2010 (DOC ID: 2124)

The Committee received the budget transfer for information only. Ms. Zahler said the funds will cover the expenses for the 2010 student survey at all six school districts. She noted that previous countywide survey results were very similar to the one completed for the City of Ithaca.

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Mental Health Department

Appointment (DOC ID: 2132): Community Mental Health Services Board Appointment

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	James Dennis, Member
SECONDER:	Nathan Shinagawa, Member
AYES:	Frank Proto, James Dennis, Nathan Shinagawa
EXCUSED:	Will Burbank, Kathy Luz Herrera

Ellen A. O'Donnell – At-large Representative – term to expire December 31, 2010.

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Department of Social Services

Ms. Carey reported food stamps and Medicaid applications are continuing to increase, which may be due to additional outreach. She invited members of the Committee to her building to see the newly donated mobile in the lobby area.

Office for the Aging

Resolution (DOC ID: 2160): Authorization to Increase Hours - Outreach Worker - Office for the Aging

Ms. Holmes said she has previously used a Project Assistant position for this seasonal position. An Outreach Worker was on the books for fewer hours and is an appropriate job title for the work to be done. The same individual from last year will fill this position, which will be funded by previously approved rollover funds.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	James Dennis, Member
SECONDER:	Nathan Shinagawa, Member
AYES:	Frank Proto, James Dennis, Nathan Shinagawa
EXCUSED:	Will Burbank, Kathy Luz Herrera

WHEREAS, the Tompkins County Legislature previously approved the Office for the Aging's use of rollover funds to hire a temporary Outreach Worker at 20 hours per week to process Home Energy Assistance Program (HEAP) applications during the 2010-2011 heating season, and

WHEREAS, the Office for the Aging has one existing vacant Outreach Worker position at 4 hours per week, now therefore be it

RESOLVED, on recommendation of the Health and Human Services, and the Budget, Capital, and Finance Committees, That the position of Outreach Worker, labor grade (9-517) I, competitive class, be increased from 4 hours per week to 20 hours per week,

RESOLVED, further, That this increase in hours shall be permanent as long as there are sufficient funds to cover the increase in hours,

SEQR ACTION: TYPE II – 20

Explanation: The Department has previously used the Project Assistant title to provide this seasonal service to clients. A position of Outreach Worker is already on the books, but not at the hours necessary to complete this work, therefore, this request is to increase the hours of this temporary position, which will be funded through approved rollover funding.

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Budget Transfer (DOC ID: 2154): Wireless Headset

The Committee received the budget transfer for information only.

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Budget Transfer (DOC ID: 2118): 6796 Camera

The Committee received the budget transfer for information only.

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Budget Transfer (DOC ID: 2120): III-B Training

The Committee received the budget transfer for information only.

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Committee Business

Review of Agency Program Impact Assessment Forms

Following a brief discussion, the Committee agreed to have Ms. Fuller poll Committee members and staff to determine the date for agency program impact assessment forms review.

Budget Impacts

Mr. Proto asked if the Department Heads had any additional information on budget impacts and over-target requests. Ms. Zahler said at the Department Head meeting they were informed the budget recommendations would be known within a week. It was explained that in order to fund any over-target request that is a high-priority, target cuts would be required in another area. Any department who would have a reduced target to fund a high-priority request would be notified. Ms. Carey said budget cuts are very deep and it would be very difficult to put items back into her budget.

Mr. Dennis said the over-target requests are a total of \$4.5 million. If something is to be funded it would require cuts elsewhere as there is no reserve. Mr. Proto said this committee deals with service-delivery departments and asked if the potential target reductions would be restricted to departments covered only by this committee or would it be other departments as well. He was informed it would be possible to fund a priority item from any department. Mr. Dennis said it will be necessary to look at everything and develop a priority listing and determine what would be affected. In looking at the assessment sheets there was not any ranking to show importance; he believes it would be useful to have this included.

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Mr. DeLuca said thus far it appears there may be 16 layoffs and 16 positions being held open as a way to cover them. If the County had an early retirement option it might assist in retaining employees. Mr. Dennis said the County is looking into its own program to offer incentives to retire. Ms. Robertson said everything is designed to fit in the five percent increase, which are the increase pension and Medicaid expenses. If the State were to take over Medicaid expenses there would be an increase in State tax and reduced property tax. Mr. Proto asked if there are any discussions about reducing salaries and was informed salary reductions are not an option as they are negotiated.

Ms. Carey noted she has 7 positions not filled.

Adjournment

On motion the meeting adjourned at 5:00 p.m.

Respectfully submitted by Karen Fuller, Deputy Clerk.

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Attendee Name	Title	Status	Arrived
Frank Proto	Chair	Present	
Will Burbank	Member	Present	
James Dennis	Member	Present	
Kathy Luz Herrera	Member	Late	3:55 PM
Nathan Shinagawa	Member	Present	

Staff: J. Mareane, County Administrator; P. Carey, Department of Social Services; N. Zahler, Youth Services; L. Holmes, Office for the Aging; K. Fuller, Deputy Clerk

Legislator: M. Robertson, Chair

Guests: Dr. Theodore F. Them, Guthrie Clinic, Ltd.; Kevin Romer, Town of Ulysses; Richard Driscoll, Town of Newfield Supervisor; Ric Dietrich, Town of Danby Supervisor; Jennifer Tiffany, Danby Gas Drilling Task Force; Marjory C. Bitzer, Emergency Medical Coordinator – Town of Danby; Maria Coles, City of Ithaca; Stacey Shackford, Ithaca Journal

Call to Order

Chair Proto called the meeting to order at 3:35 p.m. He thanked Mr. Shinagawa for requesting Dr. Them speak to the committee. Introductions were made at this time.

Changes to Agenda

Mr. Proto moved all action items to the first portion of the meeting.

Minutes Approval

It was MOVED by Mr. Shinagawa, seconded by Mr. Burbank, and unanimously adopted by voice vote by members present, to accept the minutes of June 09, 2010, as presented. MINUTES APPROVED.

Chair's Report

Mr. Proto said there would be an update on the Public Health Director Search on July 15th. With regard to the Youth Services Director search, a decision is being made on the next round of interviews with Mr. Estes, Deputy Personnel Commissioner setting dates. A meeting of human service agencies will be scheduled to discuss budget impacts. The Committee will also need to schedule a special meeting(s) of the Committee to review the impact assessment forms for Departments.

County Administrator's Report

Mr. Mareane asked Committee members to review the impact assessment forms submitted. An update on the budget reflecting actions by the State should occur within the next week. The agency impact assessment forms should be handed into his office by the end of the week or early next week.

Youth Services

Budget Adjustment - 2010 State Aid Cuts - Youth Services (DOC ID: 2051)

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Ms. Zahler said the budget adjustments reflect cuts made by New York State after the County budget was approved. It represents approximately a 4 percent reduction in revenue and the reductions were reduced accordingly.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	James Dennis, Member
SECONDER:	Will Burbank, Member
AYES:	Frank Proto, Will Burbank, James Dennis, Nathan Shinagawa
EXCUSED:	Kathy Luz Herrera

WHEREAS, pursuant to Administrative Manual Policy 05-02, budget adjustments exceeding \$5,000 require Legislative approval, now therefore be it

RESOLVED, on recommendation of the Health and Human Services Committee, That the Director of Finance be directed to make the following budget adjustments on his books:

Youth Services

Revenue:	7022.43820	Programs for Youth	-\$10,748
Revenue:	7023.43820	Programs for Youth	-\$ 3,846
Revenue:	7028.43820	Programs for Youth	-\$10,482
Revenue:	7029.43820	Programs for Youth	-\$ 2,540

Appropriation:	7022.54400	Program Expenses	-\$ 7,825
Appropriation:	7023.54400	Program Expenses	-\$ 5,831
Appropriation:	7026.54400	Program Expenses	-\$ 4,716
Appropriation:	7028.54400	Program Expenses	-\$ 6,704
Appropriation:	7029.54400	Program Expenses	-\$ 2,540

Explanation: Budget adjustment is needed since state aid available for contracted youth programs run by agencies and municipalities was reduced for 2010 beyond the projected cuts that were included in the approved 2010 County Budget. State aid is assigned by the Department to contracts in several different program accounts. Even though, by account, revenue and appropriation reductions are not the same number, overall, reductions in appropriations (\$27,616) equals the total being reduced in state aid (\$27,616).

SEQR ACTION: TYPE II-20

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Office for the Aging

Rollover Request (DOC ID: 2096): Request to Use Certified Rollover Funds - 2010

Ms. Holmes explained the request of \$12,697 for the EISEP program would resolve an accounting error and increase the number of elderly clients served. The request for \$25,000 will assist in the purchase of updated equipment at the Emergency Dispatch Center to maintain and improve the PERS service and provide a backup system.

Mr. Mareane said he has reviewed the 2010 requests to assure they are necessary expenses. With respect to 2011 funding he is not recommending use of one-time rollover funds to support recurring costs and that they be targeted to high-priority one-time items, however, the Legislature has the latitude to determine what action to take.

Ms. Herrera arrived at this time (3:55 p.m.).

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In response to Mr. Burbank's question about the internal accounting discrepancy, Ms. Holmes indicated the problem was due to information input in a large database. The number of clients being served determined by a formula in the program. Half way into 2010 the discrepancy was found and required a reduction of hours available to assist clients. At this time the Information Technology Services is assisting in correcting the problem. Due to the high need in this area the request will correct this error and allow services to be provided to more clients.

RESULT:	RECOMMEND [UNANIMOUS]
MOVER:	James Dennis, Member
SECONDER:	Nathan Shinagawa, Member
AYES:	Proto, Burbank, Dennis, Luz Herrera, Shinagawa

Office for the Aging

\$12,697 Funds would be applied to the EISEP program to purchase needed hours of home care for frail elderly clients, in order to make up for an internal accounting discrepancy in County funding for the EISEP program in 2010. This will help to address the waiting list of 29 clients for the EISEP program

\$25,000 Funds to be used for digital dialer alarm receiver and monitoring equipment at the Department of Emergency Response. This equipment will provide redundancies in the Personal Emergency Response System (PERS) equipment, insuring that 600+ frail elders with PERS machines are adequately covered by dispatch

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Mental Health Department

Suicide Prevention Bridge Barriers (DOC ID: 2112)

Mr. DeLuca reported there would be a meeting between Cornell University and the City of Ithaca this evening to discuss continuation of the bridge barriers erected as a result of multiple suicides. The Mental Health Services Board is encouraging Cornell and the City of Ithaca to allow the barriers to remain and they noted this is an opportunity to provide collaborative long-term planning on the issue.

Mr. DeLuca said a County resident facing a family crises became very depressed and went to the bridge location. Due to the barrier, time was provided for appropriate emergency personnel to arrive and assist him.

Ms. Coles said Common Council has received reports from Cornell University showing the connection between the barriers and suicide reduction, however, the information clearly states it is not conclusive. She believes if the bridge barriers limit the chances of an individual committing suicide it would be worth it; however, there are other Common Council members agree they are worth the loss of the aesthetic view. Ms. Coles noted the University reported there was a suicide not involving bridges on campus. Although it is a complicated situation, she supports the barrier on the bridge.

Ms. Herrera said the Mental Health Community and Suicide Prevention professionals, due to the nature of the tragedies, have taken this opportunity to educate the public. She expressed appreciation to Common Council for discussing the topic.

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Mr. Proto said he is supportive of Mr. DeLuca's efforts. Mr. DeLuca said it is a complicated issue, which he appreciates Common Council addressing.

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Clinic Restructuring (DOC ID: 2114)

Mr. DeLuca reported on additional information compiled regarding the State Clinic restructuring amending the model for Medicaid billing. Following a review, he noted there are some strengths and weaknesses with the changes, however, overall he does not believe it will adversely affect his department. In response to Mr. Proto's question regarding whether the change in the model is due to Federal Medical Assistance Percentages (FMAP) changes, Mr. DeLuca said it is not. The recent reductions to the Mental Hygiene budget in the amount of \$151 million are primarily at the State level. It does not appear funds tied to capital projects are affected, although funding for supportive services may have reductions.

Mr. Rudd of Cayuga Medical Center said he knows there will be reductions in the Medicaid rates from the State. Until a State budget is in place he will not know the full impact of reductions and other changes.

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Special Presentation Gas Exploration and its Effect on Health and Human Services Agencies (DOC ID: 2106) - Dr. Them

Dr. Them spoke as a trained chemist, an internist, and a specialist in occupational medicine, regarding public health issues. He noted since he spoke to the Public Safety Committee the risks for our community has more than doubled due to the Utica Shale that has been recognized as a second major gas reserve from Quebec, Canada, to Maryland. He noted the following areas that normally accompanies gas drilling operations:

- An increase in the number of people residing within the County will increase the same type of events and needs that require assistance from emergency responders and social services.
- The gas drilling industry has a death rate eight times the national average (32 people per 100,000 in the industry), although high, other industries such as fishing in Alaska and the logging industry are higher.
- Due to the increase in residents it can be expected to see an increase in the following areas:
 - Drug and alcohol related incidents
 - Additional traffic within the County
 - Noise and light pollution
 - Violations of local hunting and fishing regulations
 - Social Services caseloads
 - Housing shortages
 - Increase in property assessments due to demand
 - Increase in rent due to demand
 - Potential of a 200 percent increase in public school student population
 - Overall increase in the same type of medical/emergency situations presently happening in the County (motor vehicle accidents)
 - An increase in infections may happen due to the commuting of workers.

Dr. Them spoke of other factors specific to the gas drilling operations:

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- Gas drilling companies are committed to repair roadways damaged by their vehicles, although it is an ongoing effort.
- “Christmas Trees”, which is the portion of the well’s pipe visible on the surface.
- One gas drilling operation built housing for workers and utilizes 75 shuttle buses to take workers to and from well sites.
- The gas drilling companies are very strict and have a 10:00 p.m. curfew for workers; if violated they are let go.
- There are approximately 150 jobs per well. Once in operation there will be approximately 15 jobs. When there is a reduction of output of a well, the fracture process may reoccur.
- With regard to chemicals used in the fracturing process, the higher risk is above ground; when in the ground the concentration level is .1 percent.
- In the event of a blowout of a well, the gas companies would call in emergency responders; they need to work under the direction of the site manager. It is important to meet and become familiar with the sites and protocol.
- There is a 9 to 1 ratio of blue-collar workers versus white-collar workers.
- Currently, medical needs of the workers located in Pennsylvania are for such things as fractures, cuts, blunt trauma, rabies exposure, bee stings, snakebites, and radiation (sunburn).
- Many of the workers are on a two-week on/two-week off work schedule.
- The gas workers are seeking after-hour medical care.

Dr. Them spoke of a variety of chemicals being present in homes and throughout the community and how they are accepted as part of life. As more chemicals are present the community will learn to deal with their presence. He spoke of having seen one case of a chemical burn associated with gas drilling and one case of chemical asphyxiation due to a leak, both patients are now fine. He explained the concern is with the dose of the chemicals, not the chemical itself. Dr. Them spoke of Material Safety Data Sheets (MSDS) not providing all information on chemical content, it is not required if it is proprietary information. The chemicals being sent into the wells will be heated to more than two-hundred degrees, however will not boil. The major concern is reactions that can occur with methane that could cause a fire. If there is a fire it requires a special expertise as was seen in Iraq; the possibility of hazards if not properly put out are many.

Ms. Coles asked about what would happen to the water removed from the wells. Dr. Them said there are several methods of disposal; most water recovered has low toxicity and concentration. When the water is removed it is placed into pits, by evaporation the solids and some chemicals remain, which goes to landfills. If they should leak there is the potential of getting into the groundwater. Ms. Coles asked how can a wastewater treatment plant treat this water if it is not known what the chemicals are. Dr. Them said it is a difficult situation; the chemicals being used are common chemicals that can be found in wastewater streams in low concentrations.

Ms. Robertson asked what percentage of the water used in the drilling process is consumptive use versus what goes back into the ecosystem. Dr. Them did not know the answer and noted for water that does come out the evaporation process would put it back into the ecosystem.

Mr. Dennis was excused at this time (5:00 p.m.).

In response to a question regarding timeframe before the full effect of gas drilling operations would be in our area, Dr. Them said he believes it would be 4-5 years. Ms. Coles expressed concern that a potential need to increase public safety staffing levels would put a long-term burden on local

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governments. Dr. Them said estimates are that gas drilling in these areas could range from 10 years to 100 years.

In response to a question regarding potential social problems Dr. Them directed interested parties to do an internet search on "Barnett Shale, Denton/Ft. Worth, social impacts" for detailed information. With regard to the two-week work cycles, Dr. Them said the industry is recognizing a fatigue cycle taking place, which could result in higher accident rates. In response to Ms. Schlather's question about potential needs of the gas drilling employee's children it was noted that the families are generally healthy but that there will be some special needs in language and literacy.

Dr. Them provided the contact name of Tom Brandt at Robert Packer Hospital to obtain specific information on his training employees.

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Youth Services

Budget Transfer - Computer Software (DOC ID: 2047)

The Committee received a copy for information only.

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2011 Youth Board Funding Recommendations (DOC ID: 2104)

Ms. Zahler provided a summary of the 2011 Youth Board funding recommendations. Following the review, the 6.9 percent Target reduction in the amount of \$79,193, was made in a proportional fashion in the areas of planning and coordination, agencies, municipalities, and the Recreation Partnership. As a result of reductions, hundreds of youth will not be served in agency programs and it is anticipated there will be resulting staff reductions. The Board is looking at 2011 as a planning year for the department.

Ms. Zahler spoke of the State's requirement to complete a community-based needs assessment to develop goals and priorities for funding and planning. This will be completed in collaboration with the Department of Social Services. The Youth Board feels it is a necessary tool since the same programs have operated for the past four years. In the event a program is not desired to be continued, a reconfiguration of priorities and programming would be required.

Mr. Proto said the Recreation Partnership met yesterday and have decided not to request any increase in funding for 2011. They are still looking to find approximately \$1,000 additional for their budget; if they are unable to find additional revenue they may use their fund balance. An over target request may be necessary to bring the amount up to the current level of funding as a result of the 6.9 percent reductions.

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Department of Social Services

Monthly Statistics - May 2010 (DOC ID: 2063)

Ms. Carey reported the number of Medicaid and Food Stamp cases rapidly increased, with ten new applications daily. Each staff member is handling in excess of 500 cases and due to the budget constraints she is opting not to fill positions becoming vacant, which will be eight positions by fall. At this time the allocation notice from Office of Children and Family Services has not been received so it is not possible to determine what funding would be provided. She will be traveling to Albany on Monday and hopes to obtain more information. It is also unknown what the weekly share of Medicaid will be, once he figure is received it would be billed back to October 2009. She commended her staff for their efforts to assist in how to serve clients during this difficult period. In response to Mr. Burbank's question,

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the reduced staffing may mean a longer period to make application determinations. It was also noted the positions remaining vacant are mostly Social Welfare Examiners and some Caseworkers.

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Discussion Regarding Breast Cancer Screening Recommendations (DOC ID: 2107)

Mr. Shinagawa said originally it was thought a resolution should be written in support of continuation of breast cancer screening for women 40-49 and that insurance companies should not take the recent recommendation extending the age for screening as a means to decline insurance payments. In discussions with the Cancer Research Center of the Finger Lakes, he was informed that Federal Legislation bill HR971 passed the House with a 426 to 0 vote. This bill states the recently amended guidelines would not prohibit services and should not be used to deny insurance claims. He believes there is a Senate companion bill that will be coming forward shortly.

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Office for the Aging

Budget Adjustment - III-E Respite (DOC ID: 2109)

The Committee received a copy for information only.

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Youth Services Special Project

Ms. Zahler provided a brief report on the special project that was done during the Grassroots Festival in Trumansburg. Youth assisted in placing special stickers on all alcoholic beverages sold in retail stores in Trumansburg calling attention to the fact it is illegal to purchase alcohol for minors. In addition, almost all stores allowed the placement of posters with the same message.

Special Meeting Discussion

Members discussed the need to set dates for a review of the impact assessment forms and agreed to meet July 28th and 29th from 3:00 p.m. to 5:00 p.m.

Adjournment

On motion, the meeting adjourned at 5:47 p.m.

Respectfully submitted, Karen Fuller, Deputy Clerk.

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Frank Proto	Chair	Present	
Will Burbank	Member	Present	
James Dennis	Member	Present	
Kathy Luz Herrera	Member	Late	3:45 PM
Nathan Shinagawa	Member	Present	

Call to Order

Chairman Proto called the meeting to order at 3:02 p.m.

Impact Assessment Review

Mr. Proto explained the process will be to go through the material and ask pertinent questions about the program and stressed this is not a budget-making process. He noted that Ms. Martel-Moore is excused today and that Mr. Mareane will act in her place.

Mr. Mareane stressed the purpose of the review is to give Legislators and the public the opportunity to have a better understanding of the programs supported by the budget. The dollar amounts within the documents are estimates of the program cost. Each form will show what the local cost is and what additional funds come to the County to operate each program. Mr. Mareane also provided a summary sheet of the financial information shown on the assessment forms.

Mr. Mareane provided information on the type of program designation as follows:

- **Mandate – Mandate (MM)** – programs that are defined by both benefit levels and administrative systems that are mandated by the State.
- **Mandate – Discretionary (MD)** – programs that are mandated by the State but that allow local latitude in the way the program is delivered.
- **Discretionary-Mandate (DM)** – programs we are not mandated to provide, but if we do choose to provide them, we are governed by mandated rules and procedures.
- **Discretionary – Discretionary (DD)** – programs we are not mandated to provide and have local control over how they are delivered.

At this time the Committee reviewed the Impact Assessment Forms for the Health Department, Human Rights Commission, Office for the Aging and Mental Health.

Following the review Mr. Mareane asked if the Committee found the form a valuable tool, consensus was that it was very informative and that given a period of time to absorb the process, detailed information could be provided.

Adjournment

On motion the meeting adjourned at 5:02 p.m.

Respectfully submitted by Karen Fuller, Deputy Clerk

Minutes Acceptance: Minutes of Jul 28, 2010 3:30 PM (Minutes Approval)

Health and Human Services Committee
Special Meeting Minutes
Thursday, July 29, 2010 3:30 PM
Scott Heyman Conference Room

Approved 8/11/10

Attendee Name	Title	Status	Arrived
Frank Proto	Chair	Present	
Will Burbank	Member	Present	
James Dennis	Member	Present	
Kathy Luz Herrera	Member	Late	3:30 PM
Nathan Shinagawa	Member	Present	

Present: J. Mareane, County Administration; P. Carey, Social Services; N. Zahler, Youth Services; R. DeLuca, Mental Health; N. Burston, Human Services Coalition; K. Fuller, Deputy Clerk

Legislator: M. Robertson, Chair

Call to Order

Chair Proto called the meeting to order at 3:04 p.m. He said when the forms are again submitted with the 2011 budget information there may be changes in the Type of Program area as well as other minor amendments. He also told the Committee that he will be calling another special meeting of the Committee to review the impact assessments submitted by agencies.

Impact Assessment Review

The Committee reviewed the impact assessment forms and asked appropriate questions for the Department of Social Services and Youth Services departments.

Following the review Mr. Proto directed members to address any additional program questions to the appropriate department head. Ms. Robertson expressed appreciation to the Committee for reviewing the many programs that fall under the Health and Human Services Committee. Mr. Proto and Committee members commended Department Heads and their staff for their time and effort to complete the assessments.

Adjournment

On motion the meeting was adjourned at 4:58 p.m.

Respectfully submitted by Karen Fuller, Deputy Clerk.

Minutes Acceptance: Minutes of Jul 29, 2010 3:30 PM (Minutes Approval)



Health and Human Services Committee

320 North Tioga Street
Ithaca, NY 14850

ADOPTED

RESOLUTION NO.

Meeting: 08/11/10 03:30 PM
Department: Health Department
Category: Advisory Boards and Committees
Functional Category: Bylaws

DOC ID: 1787

Approval of Amended Bylaws of the Tompkins County Board of Health – Health Department

WHEREAS, the Tompkins County Board of Health bylaws have been revised to reflect the appointment of the Medical Director as it applies to Diagnostic & Treatment Center regulations, and re-organized for clarity, now therefore be it

RESOLVED, on recommendation of the Health and Human Services Committee, That the bylaws of the Tompkins County Board of Health be and hereby are approved,

RESOLVED, further, That a copy of the revised bylaws shall be kept on file with the Clerk of the Legislature.

SEQR ACTION: TYPE II-20

**Health and Human Services Committee**

320 North Tioga Street
Ithaca, NY 14850

Meeting: 08/11/10 03:30 PM
Department: Youth Services Department
Category: Transfers Not Requiring Action
Functional Category:
DOC ID: 2124

BDGT ADJ. & TRANSFERS (INFO. ONLY)

Budget Transfer, Youth Services Dept, July 2010

Department:

T. C. Youth Services Department

Date:

7/19/2010

#_____ (for Finance use)

FROM: Department Budget Account			TO: Department Budget Account			Detailed Explanation Required:
	Title	AMOUNT		Title		
1	7020.54442	Professional Service Fees	\$150	7020.54332	Books/Publications	Transfer needed to accurately reflect actual expenditures.
2	7020.54412	Travel/Training	\$1,900	7020.54402	Advertising	Transfer needed to accurately reflect actual expenditure program expenses relating to the Community Coalition 1 Healthy Youth Drug Free Communities Grant.
3	7020.54452	Postage	\$1,100	7020.54400	Program Expenses	Transfer needed to accurately reflect actual expenditure program expenses relating to the Community Coalition 1 Healthy Youth Drug Free Communities Grant.
4						
5						
6						
7						
8						
Date of Program Committee			Date Sent to Program Committee			Sender's Initials <u>TLA</u>
8/11/2010			7/19/2010			

SIGNATURES	Department Head	Date Signed	for County Administration use only.
	Director of Finance	Date Signed	

Routing: Submit 4 (four) copies to Finance-Comptroller
 Submit 1 (one) copy to Program Committee for next agenda

**Health and Human Services Committee**

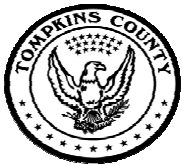
320 North Tioga Street
Ithaca, NY 14850

RECOMMENDED**APPOINTMENT**

Meeting: 08/11/10 03:30 PM
Department: Legislature Office
Category: Advisory Boards/Committees
Functional Category:

DOC ID: 2132

Community Mental Health Services Board Appointment

**Health and Human Services Committee**

320 North Tioga Street
Ithaca, NY 14850

Meeting: 08/11/10 03:30 PM

Department: Office for the Aging

Category: Personnel (Positions, Salaries, Benefits)

Functional Category

ADOPTED

DOC ID: 2160

RESOLUTION NO.

Authorization to Increase Hours - Outreach Worker - Office for the Aging

WHEREAS, the Tompkins County Legislature previously approved the Office for the Aging's use of rollover funds to hire a temporary Outreach Worker at 20 hours per week to process Home Energy Assistance Program (HEAP) applications during the 2010-2011 heating season, and

WHEREAS, the Office for the Aging has one existing vacant Outreach Worker position at 4 hours per week, now therefore be it

RESOLVED, on recommendation of the Health and Human Services and the Budget and Capital Committees, That the position of Outreach Worker, labor grade (9-517) I, competitive class, be increased from 4 hours per week to 20 hours per week,

RESOLVED, further, That this increase in hours shall be permanent as long as there are sufficient funds to cover the increase in hours.

SEQR ACTION: TYPE II-20

Explanation: The Department has previously used the Project Assistant title to provide this seasonal service to clients. A position of Outreach Worker is already on the books, but not at the hours necessary to complete this work, therefore, this request is to increase the hours of this temporary position which will be funded through approved rollover funding.

**Health and Human Services Committee**

320 North Tioga Street
Ithaca, NY 14850

Meeting: 08/11/10 03:30 PM
Department: Office for the Aging
Category: Transfers Not Requiring Action
Functional Category: Office for the Aging
DOC ID: 2154

BDGT ADJ. & TRANSFERS (INFO. ONLY)

Wireless Headset

Department: **Office for the Aging**Date: **7/29/2010**

_____ (for Finance use)

FROM: Department Budget Account			TO: Department Budget Account		Detailed Explanation Required:
Account	Title	AMOUNT	Account	Title	
1 6787-52219	PERS Units	\$400	6772-52210	Office Equipment	Transfer needed to cover cost of Wireless Headset for Aging services Specialist.
2					
3					
4					
5					
6					
7					
8					
Total		\$400			
Date of Program Committee			Date Sent to Program Committee		
8/11/2010		Salary 2618	6778	7/29/2010	Sender's Initials <u>DLS</u>

Attachment: Budget Transfers (2154 : Wireless Headset)

SIGNATURES	Department Head	Date Signed	7/29/2010
Director of Finance	Date Signed		
		for County Administration use only	

Routing: Submit 4 (four) copies to Finance-Comptroller
 Submit 1 (one) copy to Program Committee for next agenda

**Health and Human Services Committee**

320 North Tioga Street
Ithaca, NY 14850

Meeting: 08/11/10 03:30 PM
Department: Office for the Aging
Category: Budget Adjustments Under \$5,000
Functional Category:
DOC ID: 2118

BDGT ADJ. & TRANSFERS (INFO. ONLY)

6796 Camera

Department: **Office for the Aging**Date: **7/14/2010**

_____ (for Finance use)

FROM: Department Budget Account			TO: Department Budget Account		Detailed Explanation Required:
Account	Title	AMOUNT	Account	Title	
1 6787-52219	PERS Units	\$350	6796-52210	Office Equipment	Transfer needed to replace the camera for the WRAP program.
2					
3					
4					
5					
6					
7					
8					
Total		\$350			
Date of Program Committee			Date Sent to Program Committee		
8/11/2010		Salary 2618	6778	7/13/2010	Sender's Initials <u>DLS</u>

Attachment: Budget Transfers (2118 : 6796 Camera)

SIGNATURES	Department Head	Date Signed	7/14/2010
Director of Finance	Date Signed		
		for County Administration use only	

Routing: Submit 4 (four) copies to Finance-Comptroller
 Submit 1 (one) copy to Program Committee for next agenda

**Health and Human Services Committee**

320 North Tioga Street
Ithaca, NY 14850

Meeting: 08/11/10 03:30 PM
Department: Office for the Aging
Category: Budget Adjustments Under \$5,000
Functional Category:
DOC ID: 2120

BDGT ADJ. & TRANSFERS (INFO. ONLY)

III-B Training

Department: **Office for the Aging**Date: **7/15/2010**

_____ (for Finance use)

FROM: Department Budget Account			TO: Department Budget Account		Detailed Explanation Required:
Account	Title	AMOUNT	Account	Title	
1 6787-52219	PERS Units	\$450	6772-54412	Travel & Training	Transfer needed to cover cost of training conferences for remainder of 2010.
2					
3					
4					
5					
6					
7					
8					
Total		\$450			
Date of Program Committee			Date Sent to Program Committee		
8/11/2010		Salary 2618	6778	7/16/2010	Sender's Initials <u>DLS</u>

Attachment: Budget Transfers (2120 : III-B Training)

SIGNATURES	Department Head	Date Signed	7/15/2010
Director of Finance	Date Signed		

for County Administration use only

Routing: Submit 4 (four) copies to Finance-Comptroller
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